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**Student Checklist for Return to School**

* I am aware that I must stay at home if I am exhibiting any of the covid-19 symptoms:
  + A high fever (38°C or above)
  + Any type of cough (not just dry)
  + Shortness of breath
  + Loss or change to sense of smell or taste
* I will read the Ardgillan College Covid-19 Response Plan, which will be available on the school website, once it is ratified by our board of management
* I will ensure that I have the following every day for school:
  + 3 Face Masks (appropriate for an educational setting)
  + Hand sanitiser
  + Antiseptic Wipes
  + Tissues
  + Bottle of water
* I am aware that masks should be worn at all times unless students are drinking or eating or are outside the building
  + students who are unable to wear a mask must send the school a **letter from a medical practitioner** before returning to school
  + disposable masks can be purchased from the main office for €1
* I understand that due to the building works that no cars are allowed access to the campus before, during and after school
  + If possible, I will walk or cycle to school
  + If it is necessary for me to be driven to school, I will not enter the school campus. I will be dropped outside the gate.
* I will ensure that I arrive to school in the morning within the allocated time frame for my year group and use my assigned entrance:

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*Write your entrance & allocated time frame here*

* I understand that there will be no assembly and my child goes straight to their base classrooms in the morning
* I understand that due to public health advice, my parent/guardian cannot come to the school office without an appointment
* If I need to be collected from school, I will inform the school in advance and my parent/guardian will not enter the building
* If I wish to speak to a member of staff, I will email [info@ardgillancc.ie](mailto:info@ardgillancc.ie) with a brief summary of the matter
* I am aware that lockers are **not** accessible due to social distancing regulations
* I will **not** bring a mobile phone to school – home contact should be made from the main office
* I will practice sanitising and social distancing procedures:
  + Sanitising hands on entry to the school building
  + Sanitising hands on entry to and exit from the classroom
  + Wiping down their table and chair on entry and exit from the classroom
  + Desks have been assigned to students and have been arranged to keep students a minimum of 1 metre apart – students must not move desks
  + Students must sit with their tutor class in option classes
  + Students should endeavour to keep 2 metres apart while on the campus
  + Students cannot share equipment with other students
  + Students should regularly and thoroughly wash their hands for a minimum of 20 seconds
* I will practice respiratory etiquette:
  + Cover nose and mouth with elbow or tissue when sneezing or coughing
  + Used tissue must be thrown in the bin and hands sanitised
* I am aware that all staff have completed a health and safety induction course
* I have gone through a health and safety induction course before beginning classes
* I am aware that the school will undergo a deep clean at the end of each school day
* I am aware that if I am exhibiting symptoms in school, I will be isolated from the other students and I will be brought home by my parent/guardian. I must then contact the GP for further advice.
* I am aware that I will have to stay at home and quarantine if I have returned from a country not on the green list
* I will wear the PE uniform on the day that PE is timetabled, and only on that day
* I will cooperate with the school in the event that I must learn from home
* I will ensure that I have an Edmodo account set up and that I have signed up to all of their classes on Edmodo
* I will regularly check my Microsoft Office 365 school email
* If I am in the high-risk category, I will contact the school before reopening