

Coláiste Ard Giolláin
Fearann an Chaisleáin
Baile Brigín
Contae Átha Cliath
Fón: 01 9680734 Fax: 01 9680738
Ríomhphost: info@ardgillancc.ie
Príomhoide:
Nuala Ní Mhurchú
Príomhoidí Tánaisteacha:
Robert Finnegan
Niall O'Connor
Caitriona Rooney



Ardgillan College
Castlelands
Balbriggan
County Dublin
Telephone: 01 9680734 Fax: 01 9680738
E-Mail: info@ardgillancc.ie
Principal:
Nuala Ní Mhurchú
Deputy Principals:
Robert Finnegan
Niall O'Connor
Caitriona Rooney

14th October 2021

Dear Parent/Guardian,

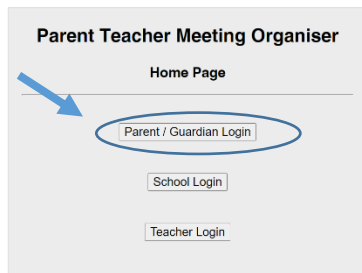
Due to the uncertainty of Public Health Advice we have decided 6th Year Parent Teacher Meetings will take place live online this year. The meeting is scheduled for November 4th from 16:00 to 18:30 PM and will take place through your child's Microsoft Teams account. A schedule of appointment times will be sent to you closer to the time.

Both the student and parent should be on the Teams meeting call. Where a parent cannot attend the student should still attend the Teams meeting. If you cannot attend the meeting please email ciaradelaney@ardgillancc.ie before October 19th to let us know.

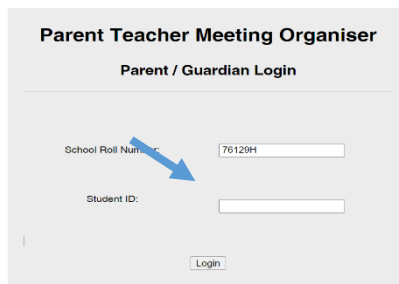
As the CAO Portal opens on 5th November, there will be an information session at 19:00 after the PTM. This meeting can also be accessed via your child's Teams account.

In order to create your child's meeting schedule, you should follow the following steps:

1. Go to the following website: <https://ptmorg.com/> or
2. Click on Parent/Guardian Login



3. Enter the Roll Number: **76129H** – you must use a capital H
Your child's **Student ID** is on the sticker attached to this letter.



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4. You will then be asked to enter your preference for meeting each Subject teacher.
5. Please put in your preference from 1 to 7, 1 being the teacher you wish to see most, 7 being the teacher you wish to see the least.

Demonstration School
 Parent / Guardian Teacher Meeting on 30 Nov 2017
 1st Year

Student: MOLLY PHILLIPS

We wish you to make appointments with the teachers listed below.
 Please record appointments in order of preference, starting 1,2 etc.
 Please enter 765 if you do NOT wish to meet a teacher.

Class	Teacher	Preference
Art, Craft, Design	Mrs MCCORMICK	1
English	Mr FINNIGAN	1
French	Mr FINNIGAN	1
Geography	Mr FINNIGAN	1
History	Mr FINNIGAN	1
Home Economics	Ms JONES	1
Irish	Mr FINNIGAN	1
Mathematics	Ms REAGAN	1
Music	Ms REAGAN	1
Physical	Mr FINNIGAN	1
Science	Ms REAGAN	1
Spanish	Mr FINNIGAN	1

I am unable to attend the meeting.
 I will attend the meeting. Please save my preferences.

Please complete your preferences by Tuesday 19th of October. If you have any difficulty, please contact us at info@ardgillancc.ie.

Kind Regards,
 Ardgillan College