**Parents Checklist for Return to School**

* I am aware that my child must be kept at home if they are exhibiting any of the

Covid-19 symptoms:

* + A high fever (38°C or above)
  + Any type of cough (not just dry)
  + Shortness of breath
  + Loss or change to sense of smell or taste
* I will read the Ardgillan College Covid-19 Response Plan, which will be available on the school website, once ratified by our board of management
* I will ensure that my child has the following every day for school:
  + 3 Face Masks (appropriate for an educational setting)
  + Hand sanitiser
  + Antiseptic Wipes
  + Tissues
  + Bottle of water
* I am aware that masks should be worn at all times unless students are drinking or eating or are outside the building
  + students who are unable to wear a mask must send the school a **letter from a medical practitioner** before returning to school
  + disposable masks can be purchased from the main office for €1
* I will make sure that my contact details on VSWare are correct and I will be contactable **at all times** during the school day
* I understand that due to the building works that no cars are allowed access to the campus before, during and after school
  + If possible, I will encourage my child to walk or cycle to school
  + If it is necessary for me to drive my child to school, I will not enter the school campus. I will drop them outside the gate.
* I will ensure that my child arrives to school in the morning within the allocated time frame for their year group and use their assigned entrance
* I understand that there will be no assembly and my child goes straight to their base classroom in the morning
* I understand that due to public health advice, I cannot come to the school office without an appointment
* If I need to collect my child from school, I will inform the school in advance and I will not enter the building
* If I wish to speak to a member of staff, I will email [info@ardgillancc.ie](mailto:info@ardgillancc.ie) with a brief summary of the matter
* I am aware that lockers are **not** accessible due social distancing regulations
* I will ensure that my child does **not** bring a mobile phone to school – home contact should be made from the main office
* I have gone through the sanitising and social distancing procedures with my child:
  + Sanitising hands on entry to the school building
  + Sanitising hands on entry to and exit from the classroom
  + Wiping down their table and chair on entry and exit from the classroom
  + Desks have been assigned to students and have been arranged to keep students a minimum of 1 metre apart – students must not move desks
  + Students must sit with their tutor class in option classes
  + Students should endeavour to keep 2 metres apart while on the campus
  + Students cannot share equipment with other students
  + Students should regularly and thoroughly wash their hands for a minimum of 20 seconds
* I have gone through respiratory etiquette with my child:
  + Cover nose and mouth with elbow or tissue when sneezing or coughing
  + Used tissue must be thrown in the bin and hands sanitised
* I am aware that all staff have completed a health and safety induction course
* I am aware that my child will go through a health and safety induction course before they begin classes
* I am aware that the school will undergo a deep clean at the end of each school day
* I am aware that if my child is exhibiting symptoms in school, they will be isolated from the other students and I will be asked to immediately collect them. I must then contact the GP for further advice.
* I am aware that my child will have to stay at home and quarantine if they have returned from a country not on the green list
* I will ensure that my child wears the PE uniform on the day that PE is timetabled, and only on that day
* I will assist the school in the event that my child must learn from home
* I will ensure that my child has an Edmodo account and that they have signed up to all of their classes on Edmodo
* I will ensure that my child checks their Microsoft 365 school email regularly
* If my child is in the high risk category, I will contact the school before reopening